

**LANDSCAPE ARCHITECT SECTION
JOINT BOARD OF ARCHITECTS, DESIGNERS, ENGINEERS,
LAND SURVEYORS AND LANDSCAPE ARCHITECTS
MEETING MINUTES
OCTOBER 18, 2012**

Present: Rosheen Styczinski

**Present by
Live Meeting:** Mike Kinney and Andy Albright

Excused: Bernie Abrahamson

Staff: Berni Mattsson, Executive Director; Pamela Stach, Legal Counsel; Matt Niehaus, Bureau Assistant; and other Department staff

CALL TO ORDER

Rosheen Styczinski, Chair, called the meeting to order at 9:40 a.m. A quorum of three (3) members were present.

ADOPTION OF AGENDA

Amendments to the Agenda

- Item “D” (open session) **ADD** the agenda item titled “D. 2) Screening Liaison Appointment”
- Item “E” (open session) **INSERT** Clearinghouse Report after page 26
- Item “G-7” (open session) **ADD** the agenda item titled “G. 7) a) CLARB Virtual Meeting Attendance for 2013
- Item “L-13” (closed session) **ADD** the agenda item titled “L. 13) a) Application Review”

MOTION: Mike Kinney moved, seconded by Andy Albright, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 28, 2012

Corrections

- On page 1, under Executive Director Matters, **CHANGE** “buidebook” to “guidebook”

MOTION: Andy Albright moved, seconded by Rosheen Styczinski, to approve the minutes of March 28, 2012 as amended. Motion carried unanimously.

EXECUTIVE DIRECTOR MATTERS

Secretary Elections

NOMINATION: Mike Kinney nominated Andy Albright for the Office of Secretary.

Berni Mattsson called for other nominations three (3) times.

Andy Albright was elected as Secretary.

Screening Liaison

APPOINTMENT: Rosheen Styczinski appointed Mike Kinney to be the Section Screening Liaison.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

Public Hearing on Rule-Making Proposal A-E 8, 9 (Landscape Architect Licensure and Conduct)

Hearing began at 9:58 A.M.

Hearing adjourned at 10:00 A.M.

Consider Responses to Clearinghouse and Public Comments, Re: Rule-Making Proposal A-E 8,9.

MOTION: Mike Kinney moved, seconded by Andy Albright, to accept Clearinghouse Comments 12-039. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Status of CE Audits

MOTION: Rosheen Styczinski moved, seconded by Andy Albright, to note that the Landscape Architects Section strongly supports that the state follow through with the audits of the continuing education requirements of licensees. Motion carried unanimously.

LIAISON/COMMITTEE REPORTS

Discussion and Action Related to Delegating Authority to Board Department Liaisons

MOTION: Rosheen Styczinski moved, seconded by Mike Kinney, to table the delegation motion until the next meeting. Motion carried unanimously.

SPEAKING ENGAGEMENT, TRAVEL, PUBLIC RELATION REQUESTS

Council of Landscape Architectural Registration Boards Virtual Meeting Attendance for 2013

MOTION: Mike Kinney moved, seconded by Rosheen Styczinski, to designate Rosheen Styczinski, with Andy Albright as an alternate, to be the Section's designee for the CLARB Virtual Meetings. Motion carried unanimously.

CLOSED SESSION

MOTION: Andy Albright moved, seconded by Mike Kinney, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Rosheen Styczinski - yes; Andy Albright - yes; Mike Kinney - yes. Motion carried unanimously. Open session recessed at 10:35 a.m.

RECONVENE TO OPEN SESSION

MOTION: Mike Kinney moved, seconded by Andy Albright, to reconvene in open session at 11:32 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

MOTION: Mike Kinney moved, seconded by Andy Albright, to reaffirm all motions made in closed session. Motion carried unanimously.

EDUCATION MATTERS

MOTION: Mike Kinney moved, seconded by Andy Albright, to conditionally approve A.B.'s request for a waiver of continuing education requirements contingent upon A.B.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If A.B. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Rosheen Styczinski moved, seconded by Andy Albright, to conditionally approve G.K.'s request for a waiver of continuing education requirements contingent upon G.K.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If G.K. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Andy Albright moved, seconded by Rosheen Styczinski, to conditionally approve J.L.'s request for a waiver of continuing education requirements contingent upon J.L.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If J.L. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Andy Albright moved, seconded by Rosheen Styczinski, to conditionally approve J.N.'s request for a waiver of continuing education requirements contingent upon J.N.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If J.N. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Rosheen Styczinski moved, seconded by Andy Albright, to conditionally approve D.R.'s request for a waiver of continuing education requirements contingent upon D.R.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If D.R. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Rosheen Styczinski moved, seconded by Mike Kinney, to deny G.V.'s request for a lifetime waiver of continuing education requirements. The Section conditionally approves G.V.'s request for a waiver of continuing education requirements for this biennium contingent upon G.V.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If G.V. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Andy Albright moved, seconded by Rosheen Styczinski, to conditionally approve E.B.'s request for a waiver of continuing education requirements contingent upon E.B.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If E.B. continues to or resumes

practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

MOTION: Andy Albright moved, seconded by Mike Kinney, to conditionally approve N.Z.'s request for a waiver of continuing education requirements contingent upon N.Z.'s submission of an affidavit of non-practice to the Department of Safety and Professional Services by November 1, 2012. If N.Z. continues to or resumes practice after receipt of the affidavit, the continuing education waiver is rescinded. Motion carried unanimously.

APPLICATION

MOTION: Andy Albright moved, seconded by Mike Kinney, to accept Kevin Kleinjan's application for licensure once all requirements are met. Motion carried unanimously.

ADJOURNMENT

MOTION: Mike Kinney moved, seconded by Andy Albright, to adjourn the meeting at 11:37 a.m. Motion carried unanimously.